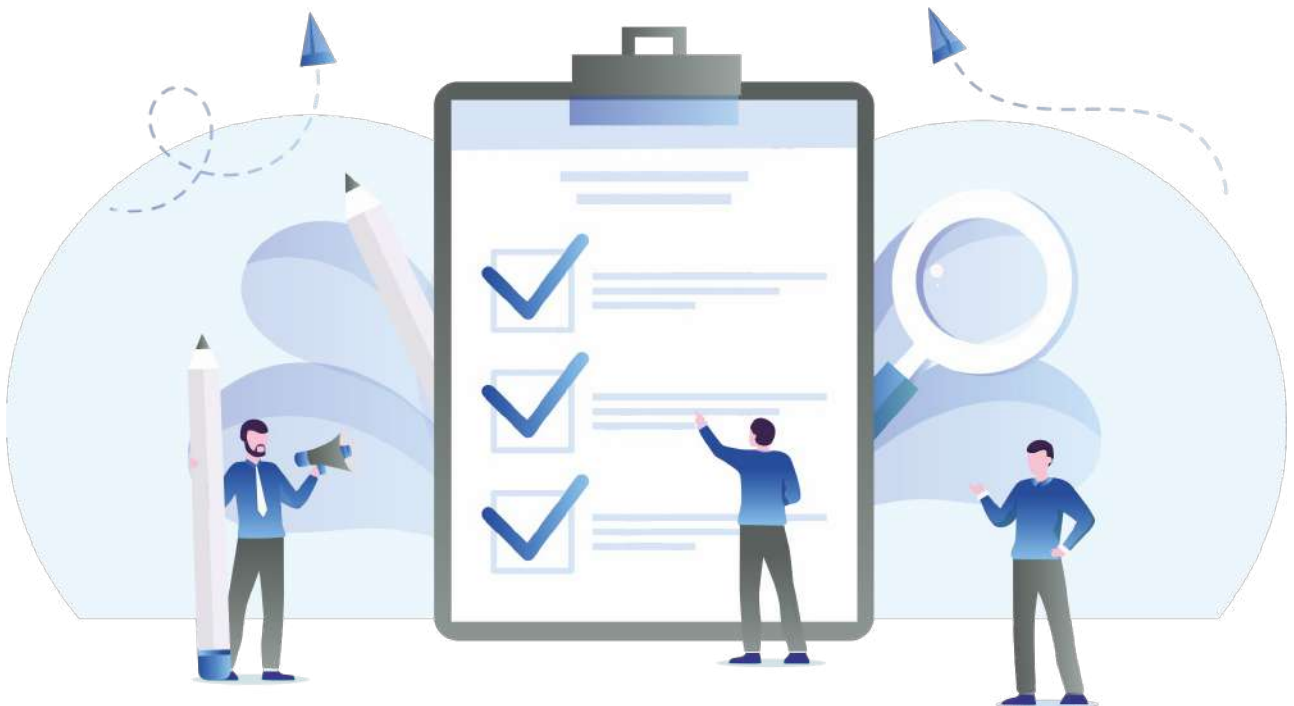





Visa Documents Checklist

Temporary Work (Short Stay Specialist) visa (subclass 400)



Pathway Education & Visa Services

 suit 5.14, Level 5
365 Little Collins St,
MELBOURNE, VICTORIA - 3000, AUSTRALIA

 0401561481

 info@pathwayeducation.com.au

 www.pathwayeducation.com.au

Applicant's Personal Details

> Passport

 Required  Original

Current passport all Pages are required

> National Identity Document

 Recommend  Original

All applicants must provide a valid and current National Identity Card, if they hold one.

Evidence of Change of Name

> Marriage Certificate or Deed Poll Certificate (Proof of change of name) Recommend Original

If anyone in the application has changed his or her name, certified copies of documents verifying the name change. This might include a marriage or deed poll certificate or a certified copy of evidence of the name change. Documents that prove a change of name include: • a marriage or divorce certificate • change of name documents from an Australian Registry of Births, Deaths and Marriages, or the relevant overseas authority, or • documents that show other names you have been known by

Evidence of Employment

> Work Documents Required Original

You should provide a letter of invitation, job offer, employment contract or other document from an Australian organisation confirming they have employed you to work in Australia showing: • details of your position, duties, or project of work you will undertake • the duration of your work • the reason why you are required to work in Australia • support for your visa application • your employment conditions and wages • the Australian workplace standards or Industry Award that applies to your position

Financial Documents

> Financial Documents Required Original

To prove that you can support yourself and any family you bring to Australia, provide: • evidence of funds (employment contract, bank statements), or • a letter from your bank or financial institution stating your financial position We can also consider allowances, accommodation and other help from your employer.

Character Documents

> Australian Federal Police Check

 Recommend  Original

Department of Home Affairs may contact you if they require your Australian Federal Police Check. If required, provide an Australian police certificate (AFP) if you have spent a total of 12 months or more in Australia in the last 10 years since you turned 16. Only complete disclosure National Police Certificates issued by the Australian Federal Police is accept. Standard disclosure certificates or national police certificates issued by Australian state or territory police will not be Acceptable. For immigration purposes, Australian police certificates are valid for 12 months from the date of issue.

> Overseas Police Clearance Certificate

 Recommend  Original

If required, please provide: 1) An overseas police certificate from every country, including your home country, where you spent a total of 12 months or more in the last 10 years since you turned 16 2) Military service records or discharge papers if you served in the armed forces of any country

⊙ Other Documents

> Curriculum Vitae or Resume

 Recommend  Original

Your curriculum vitae or résumé should include full employment and educational history, including dates and positions held.

SECONDARY APPLICANT

⊙ Applicant's Personal Details

> Passport

 Required  Original



Current passport all Pages are required

> National Identity Document

 Recommend  Original

All applicants must provide a valid and current National Identity Card, if they hold one.

⊙ Evidence of Change of Name

>  Recommend  Original

Marriage Certificate or Deed Poll Certificate (Proof of change of name)

If anyone in the application has changed his or her name, certified copies of documents verifying the name change. This might include a marriage or deed poll certificate or a certified copy of evidence of the name change. Documents that prove a change of name include: • a marriage or divorce certificate • change of name documents from an Australian Registry of Births, Deaths and Marriages, or the relevant overseas authority, or • documents that show other names you have been known by

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> Overseas Police Clearance Certificate

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Relationship Document

> Evidence of Sharing Finances

 Recommend  Original

Finances Show how you and your partner share financial matters. You could give: - joint mortgage or lease documents - joint loan documents for major assets like homes, cars or major appliances - joint bank account statements - household bills in both names

Other Documents

> Curriculum Vitae or Resume

 Recommend  Original

Your curriculum vitae or résumé should include full employment and educational history, including dates and positions held.

CHILD APPLICANT

Applicant's Personal Details

> Passport

 Required  Original

Current passport all Pages are required

> National Identity Document

 Recommend  Original

All applicants must provide a valid and current National Identity Card, if they hold one.



> Birth Certificate or Adoption Letter (if applicable)

 Recommend  Original

For every dependant 18 years old or younger who are applying with you, provide: - Copies of birth certificates or the family book showing the names of both parents of all your dependent children - copies of the adoption paper, if applicable.

🕒 Evidence of Change of Name


> Marriage Certificate or Deed Poll Certificate (Proof of change of name)

 Recommend  Original

If anyone in the application has changed his or her name, certified copies of documents verifying the name change. This might include a marriage or deed poll certificate or a certified copy of evidence of the name change. Documents that prove a change of name include: • a marriage or divorce certificate • change of name documents from an Australian Registry of Births, Deaths and Marriages, or the relevant overseas authority, or • documents that show other names you have been known by

🕒 Relationship Document

> Relationship to the child documents

 Recommend  Original

You will need to give DHA: • birth certificate • marriage certificates • death certificates • adoption certificates • family status certificates or family books if officially issued and maintained If you are a step-parent, you must provide documents to show all of the following: • you were the partner of the child's parent • you have legal parental responsibility for the child • the child's biological or adoptive parentage • that the child is younger than 18 years of age

🕒 Visa Application Forms

> Parental Consent Form [Form 1229]

 Recommend  Original

If you have a child under the age of 18 included in the visa application and one or both parents (or legal guardians) are not applying for an Australian visa, both parents will need to complete and sign the Form 1229 - Consent form to grant an Australian visa to a child under the age of 18 years. If you have sole custody of the child/ren, provide evidence such as a court order.

Disclaimer: The information contained in this document is provided for informational purposes only, and should not be construed as legal advice on any subject matter.